

**GUIDELINES
MOTHERS NURSING SUITE
ATSU—MISSOURI CAMPUS
LOWER LEVEL, GUTENSOHN CLINIC**

The Mothers Nursing Suite is designed to provide privacy, comfort, convenience, and appropriate amenities for ATSU students, employees, alumni, and their spouses/partners.

The Mothers Nursing Suite is sponsored and administered by the Student Life Office in cooperation with ATSU's Human Resources Department.

The Suite is available at 6:00 a.m. to 9:00 p.m., Monday-Friday.

Guidelines

- The Suite is for women only.
- Children age four and under may accompany their mother in the Suite; however, children are expected to be reasonably quiet and not left unattended.
- Furniture or equipment should not be moved, removed, or added. Please contact the student life coordinator if you have a request.
- Access to the Suite is by key code. This code will be given to those approved to use it. In order to enhance security and privacy, approved users must not give the code to others. Anyone interested in using the Suite should be directed to Student Life for assistance. The code is changed and a new code issued to participants annually or more often, if needed.
- Security personnel periodically check the Suite. They will knock before entering.
- The refrigerator in the Suite is for storage of breast milk and related perishable nursing supplies, only. Breast milk must be stored in a sealed container with the mother's name and the date of storage clearly labeled on the outside of the container. Milk must be removed from the refrigerator after two days. No other items may be stored in the refrigerator.
- Those who store milk in the refrigerator do so at their own risk. ATSU is not responsible for the refrigerator's contents and reserves the right to dispose of contents at any time.
- A limited number of lockers are available on a first-come, first-serve basis. They are designed to store necessary items for mothers who regularly use the Suite. Those who wish a locker can indicate it on the Suite request form, which must be completed by the requestor and return to Student Life staff that assign lockers and issues the lock combinations. The form is available [here](#). A locker can be checked out for up to six months, and it is renewable.
- It is the responsibility of those who use the room to clean up after using it and to assist in keeping the Suite neat and organized. ATSU Environmental Services staff regularly cleans the Suite.
- Those using the Suite are asked to notify Student Life in a timely manner when they no longer need to use it.

The student life coordinator is responsible for the management of the Mothers Nursing Suite, under the auspices of the Student Life Office. If there are any questions on becoming a participant or assistance is needed, please call 660.626.2067 or email studentlife@atsu.edu.

Contact Information:

Student Life Office

A.T. Still University

Office Phone: 660.626.2067

Email: studentlife@atsu.edu

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