ATSU Kirksville Chapter recognizes, observes and will operate IAW all statutes and policies set aside in the National Constitution and Bylaws. In addition to the National Constitution and Bylaws, ATSU Kirksville Chapter will adopt the policies as set forth in the below addendum:

Addendum to National Constitution and Bylaws pertaining specifically to Kirksville Campus.

Article IV:

Section 5. Chapter Officers. IAW national organization bylaws, the ATSU KCOM chapter of SAMOPS will have the following elected officers:
President, Vice-President, Secretary, Treasurer, and a National Liaison.

In addition to those positions listed above, the ATSU KCOM chapter shall have a:
Brach Representative (one per each branch represented within the chapter)
First Year Representative

All of the aforementioned officers, with the exception of the First Year Representative, shall occur IAW Section 6 (Chapter Elections) of the national bylaws. The First Year Representative shall be elected by the executive board of the SAMOPS chapter, which will consist of all other positions listed above. Each candidate must be a first year medical student in good academic standing at ATSU KCOM and shall submit a letter of intent to the executive board. A majority vote will be taken within the executive board. If a tie occurs within the executive board, the vote shall be put to the entire chapter. Tied candidates shall have two minutes to verbally address the chapter and a majority vote shall be taken.

Definition of Duties:

**President**
The President shall carry out the purposes and objectives of the SAMOPS Chapter and shall attend and preside over any and all SAMOPS Chapter Meetings. The President shall attend the annual National SAMOPS meeting or send a representative. The President shall also be responsible for running, recording, and reporting the results of all mail/e-mail votes for the SAMOPS Chapter Executive Board.

**Vice President**
The Vice President shall carry out the purposes and objectives of the SAMOPS Chapter, have the duty of coordinating and disseminating all information to the Chapter, as well as being the primary contact for the SAMOPS organization. The Vice President shall assume the duties and title of the President should that office become vacant. Vice President shall attend all meetings of the SAMOPS Chapter. The SAMOPS Chapter shall appoint a person to fill the position of Vice President, should it become vacant.

**Secretary**
The Secretary shall keep minutes of all meetings of the SAMOPS Chapter. He/she shall be responsible for retaining copies of communications generated by the SAMOPS Council. In addition, s/he shall be responsible for maintaining the SAMOPS facebook page and google drive IAW SAMOPS policies. The Secretary shall attend all meetings of the SAMOPS Chapter. The SAMOPS Chapter Executive Board shall appoint a new Secretary should the position become vacant.

**Treasurer**
The Treasurer shall be responsible for keeping accurate account for all SAMOPS Chapter monies and accounts. In addition, s/he will be responsible for records kept on all SAMOPS Chapter receipts and expenditures. Furthermore, s/he shall be responsible for depositing all monies raised by the Association into the SAMOPS Chapter account. The Treasurer shall attend all meetings of the SAMOPS Chapter. The SAMOPS Chapter Executive Board shall appoint a new Treasurer should the position become vacant.
**Uniformed Services Representative**

The Uniformed Services Representatives shall be responsible for providing service specific information to be disseminated to the SAMOPS Chapter membership. The Uniformed Services Representatives shall attend all meetings of the SAMOPS Chapter. The SAMOPS Chapter Executive Board shall appoint a new Uniform Services Representative should the position become vacant. Each Uniformed Services Representative shall have completed their services basic officers training course, or equivalent prior to holding the office of service representative.

**SAMOPS Liaison.** The SAMOPS Liaison shall be the subject matter expert on military customs and courtesies, and shall assist the SAMOPS Executive board on such matters. Further, the SAMOPS Liaison shall be responsible for providing insight to the SAMOPS Chapter Executive board regarding matters unique to military medicine.

**Article XI – Discrimination**

ATSU KCOM chapter does not deny membership on the basis of race, color, religion, national origin, gender, age, ability, citizenship, veteran status, sexual orientation, gender identity, or gender expression; except that a) an organization created primarily for religious purposes may restrict the right to vote or hold office to persons who subscribe to the organization’s statement of purpose, and b) an organization may restrict membership based on the provisions of Title IX of the Educational Amendments of 1972.

**Article XIV - Risk Management Clause**

ATSU KCOM chapter, or any event the student organization is associated with, including off-campus events, will be in compliance, will be in compliance with the policies as stated below:

**Alcohol/Illegal Drugs:**
No member of the student organization shall take part in acts that are illegal and/or abusive as it relates to alcohol and drugs and/or activities that violate the rules of ATSU. If any member is found participating in such acts, we, the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization. The possession, use, and/or consumption of alcoholic beverages during any organization event, any event that an observer would associate with the University, or in any situation sponsored or endorsed by the organization, must be in compliance with any and all applicable laws, policies, and regulations of the state, county, city, and ATSU. The unlawful possession, sale and/or use of any illegal drugs or controlled substances at any organization-sponsored event, or at any event that an observer would associate with the organization, is strictly prohibited. The organization shall not use or condone the use of alcoholic beverages/illegal drugs as part of their membership intake recruitment or education programs.

**Hazing:**
No member of the student organization shall take part in hazing activities, and if any member is found participating in such acts, we, the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization. Hazing activities are defined as (but not limited to): any action taken or situation created, intentionally, whether on or off organization premises or during organization functions, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.

**Transportation and Travel:**
Members of the student organization shall strictly obey all applicable motor vehicle laws and rules of
ATSU as it relates to transportation. Operators will ensure that vehicles are not overloaded and are driven in a safe manner. Rental vehicles shall be operated in accordance with rental contracts.

Sexual Harassment/Abuse:
Members of the student organization strictly prohibit the act of sexual harassment/abuse discrimination, in any form. No member shall take part in activities deemed sexual harassment and/or abuse discrimination, and if any member is found participating in such acts, we, the members, reserve the right to take all necessary actions to correct this behavior for the betterment of the organization.

The organization will not tolerate or condone any form of abusive or discriminatory behavior on the part of its members, whether physical, mental, or emotional in respect to sex, race, ethnicity, physical or emotional handicap, age, marital status, or sexual orientation. This includes any actions not limited to sexual assault, verbal harassment, or deemed demeaning to all.

Any member who witnesses discriminatory behavior, or is informed of incidents of discrimination, sexual harassment, and/or related retaliation involving students, faculty, or staff should contact Lori Haxton, Vice President of Student Affairs, on the Missouri campus at lhaxton@atsu.edu or Beth Poppre, Associate Vice President for Student Affairs on the Arizona campus at bpoppre@atsu.edu.

Date Updated: 08SEP2015