Students for Life, A.T. Still University
Constitution of Students for Life, ATSU
09-03-08

Article I: Name
The name of this organization is “Students for Life, A.T. Still University.”

Article II: Purpose
Members of Students for Life, A.T. Still University work to save lives threatened by induced abortion, euthanasia and the destruction of human embryos for research. In furtherance of these goals, members seek to promote respect for life at A.T. Still University, and on a local, state and national level, to educate on life issues, to help those in need so that life is a promising choice and to work with others who share common goals.

Article III: Membership
Section 1: Students for Life, A.T. Still University is open to all A.T. Still University students, faculty and staff. No A.T. Still University student, faculty member, or staff member may be denied membership on the basis of race, sex, religion, ethnicity, national origin, color, age, sexual orientation, disability, or veteran status.
Section 2: To become an official member, one must request official membership verbally or via e-mail to the President or Secretary. In addition to the request, one must attend one meeting and pay dues before being recognized as an official member.
Section 3: If either or both of the official membership requirements specified in section 2 cannot be fulfilled due to extraordinary circumstances, a minimum of three officers may consent to dismiss the requirement(s) for an individual to allow that individual official membership.

Article IV: Officers
Section 1: The officers will include a President, a Vice President, a Secretary, and a Treasurer. Officers will hold office for a one year term starting and ending at 12:00 PM on the last day of classes for the spring semester. No officer shall hold any office for more than two terms. However, they do have the option of running for another office after their two year term is over. For the first year of existence, however, the officers will be appointed.
Section 3: Roles of Officers
A) President
   1) Schedule and organize meetings and activities
   2) Conduct the meetings
   3) Provide general upkeep of the club
B) Vice President
   1) If the president is unable to perform any of the previously mentioned tasks, it will be the responsibility of the vice president to temporarily take over that particular role or responsibility
   2) Perform any reasonable task requested of them by the President to further the goals of the organization
   3) Handles publicity
   4) Attends any external meetings with which the group could be associated and in addition establishes relationships with community groups, i.e. pregnancy care centers and local pro-life organizations
   5) Organizes regular recruitment drives
   6) Assesses and manages risks associated with the club or club activities
C) Secretary
1) Keep track of the schedule  
2) Updates and maintains membership lists and takes roll  
3) Keeps meeting minutes  
4) Sends out e-mail reminders  
5) Works on publications (website and/or newsletter)  
6) Counts election, impeachment and amendment ballots and announces results immediately after the vote is taken

D) Treasurer  
1) Collects dues  
2) Reports finances  
3) Handles fundraising

Section 4: The impeachment of an officer can only occur when a two-thirds majority of official members vote to impeach.  
Section 5: In addition to the officer positions, it is at the President’s discretion to appoint students to committees to coordinate specific events or activities.

**Article V: Elections**

Section 1: Elections of officers will take place at an election meeting to be held once a year during the spring semester at least one week before the last day of classes for the semester.  
Section 2: Any official member may be nominated for office or may nominate themselves.  
Section 3: Members who are running for office must be nominated and accept their nomination at the nomination meeting which will occur a minimum of one week prior to the election meeting.  
Section 4: Officers must be elected by a simple majority via secret ballot.  
Section 5: If an officer decides to step down, nominations will be accepted at the next meeting and the new officer will be elected one meeting later.

**Article VI: Advisor**

An advisor will serve at the request of the President for as long as he or she is willing. At least one advisor must have faculty status at A.T. Still University.

**Article VII: Meetings**

Section 1: The President must call a meeting at least once a month during the fall and spring semesters. Any official member may call a meeting through consent of the President or any two officers.  
Section 2: The President will call the meeting to order and will address any relevant business. Those present will be given an opportunity to speak on each matter.  
Section 3: The Secretary will pass around a sign in sheet and will keep minutes on the meeting.  
Section 4: The use or distribution of alcohol and/or tobacco at meetings and activities is prohibited.

**Article VIII: Independence**

Students for Life, A.T. Still University is not associated with any national, statewide, or local group.

**Article IX: Amendments**

In order to amend the constitution, an amendment should be submitted to the President. At the next meeting the President will announce the proposal and a vote will take place by secret ballot. A two-thirds majority is necessary for approval.
Article X: Risk Management Duties

The duties regarding Risk Management consist of working with club officers and advisors in order to assess the risks involved with Students For Life, A.T. Still University meetings, activities, and member status. Risk Management duties will be performed by the Vice President. These duties may include:

- Raising awareness of risk issues
- Coordinating training and education on risk management for all members
- Facilitating discussions on risk management
- Developing policies and procedures to address risk issues
- Producing and/or maintaining an operations manual
- Connecting leaders and advisors with risk management resources