A.T. Still University-Kirksville
Medical Students for Choice
Constitution and Constitutional Bylaws

Constitution

Article I: Name
Section 1. The name of this organization shall be the A.T. Still University of Health Sciences Kirksville College of Osteopathic Medicine chapter of Medical Students for Choice (hereafter abbreviated MSFC).

Article II: Mission
Section 1. The mission of MSFC is to ensure that all women receive the full range of reproductive healthcare choices by educating medical students regarding reproductive healthcare options.

Article III: Membership
Section 1. Membership is open to all students of ATSU-Kirksville regardless of race, color, ability, creed, sex, gender, national origin, veteran status, marital status, parental status, religion, or sexual orientation.
Section 2. Members shall espouse the purpose of MSFC as stated in the national and chapter constitution and bylaws and remain in good standing with the national organization and local chapter.
Section 3. MSFC shall have at least one current ATSU-Kirksville faculty advisor.
Section 4. New members may join throughout the academic year; however, they must be in good standing for a minimum of one month to be elected as an MSFC officer.

Article IV: Officers
Section 1. The officers shall be a president, vice president, secretary, treasurer and a first year student representative.
Section 2. All officers shall be students currently enrolled at the ATSU-Kirksville.

Article V: Finances
Section 1. Chapter officers will determine membership dues.
Section 2. MSFC shall be financed by membership dues, the Student Activism Fund, fundraisers, external grants and donations.

Article VI: Amendments
Section 1. Amendments to the chapter constitution require a two-thirds majority vote by present members in good standing pending approval by the Office of Student Services.
Section 2. Amendments to the chapter bylaws require a majority vote by present members in good standing pending approval by the Office of Student Services.

Article VII: Official Recognized Status
Section 1. In order to maintain official recognized status, MSFC must meet the requirements of the university and abide by all ATSU policies, federal, state and local laws and ordinances. MSFC must have the following on file in the Department of Student Services Office:

1. Constitution and bylaws
2. Officer roster updated and submitted to the Department of Student and Alumni Services by August 1 of each year.
3. Have at least one ATSU faculty as an advisor who is actively involved in meetings and events.
4. Membership list updated and submitted to the Department of Student and Alumni Services by October 1 of each year.
5. Elections for new incoming first year student positions are to be held and reported to the Department of Student and Alumni Services by October 1 of each year.
6. New officer elections for the next year are to be held and reported to the Department of Student and Alumni Services by March 1 of each year.
7. Specific times and place of regular meetings need to be determined and reported.
8. All recognized organizations must have statements of non-discrimination and risk management in their constitution and bylaws.
9. Sponsor at least one community and/or university service project each year with a total of 40% of the club participating. All service projects must be pre-approved by the office of Student and Alumni Services at least 2 weeks prior to the date of their completion.
10. All club officers must attend the leadership workshops/seminars sponsored by ATSU. Advisors are encouraged to attend.
11. The organization president must submit an annual report via the online service submission form by February 15 to the SGA Second Vice President for review by the SGA Executive Council.
12. All items produces/ordered for sales or give-a-ways that include the University name or any of its colleges or schools names, must be approved by the Student and Alumni Service office prior to production. Approval form is located in the Student and Alumni Services office.
Article I: Officers
Section 1. Duties of President: Oversees the planning, functioning and organization of club meetings, including reserving meeting place, time and risk management, notifies club members regarding meeting topics, locations and times, and maintains club correspondence. The President shall ensure the local MSFC chapter meets the requirements of ATSU-Kirksville to maintain recognized status, in addition to the national MSFC requirements.

Section 2. Duties of Vice President: Performs the duties of the President in his/her absence, assists the president in any duties that cannot be fulfilled by the president alone.

Section 3. Duties of Secretary: Maintains the chapter Constitution and Bylaws, records minutes at meetings upon request of the President, and acts as Parliamentarian during club meetings.

Section 4. Duties of Treasurer: Disburses funds as necessary and keeps accurate financial records of all transactions.

Section 5. Duties of First year representative: Relays information about club meetings, activities, and events to the first year class, assists officers in their responsibilities as needed.

Article II: Elections of Officers
Section 1. New officers shall be elected by the end of April for the following academic year.

Section 2. Officers shall be elected by a majority vote of present members in good standing.

Section 3. Officers shall serve a term of one year.

Section 4. Should an office become vacant, the position can either be filled via special election or remain vacant until the next regularly scheduled election.

Article III: Membership
Section 1. Students shall be considered a chapter member when they have paid chapter dues. To be considered in good standing, members shall actively participate in MSFC organized activities.

Section 2. Members shall maintain professionalism during all MSFC organized activities.

Article IV: Organized Activities
Section 1. Meetings shall be held a minimum of once per quarter. Meetings shall be scheduled by the chapter President according to the guidelines established by the ATSU-Kirksville Student Government Association and the Office of Student Services. All members and guests in attendance shall maintain professionalism.

Section 2. MSFC shall sponsor at least one community and/or university service project each year with a total of 40% of the club participating. All service projects must be pre-approved by the office of Student and Alumni Services at least 2 weeks prior to the date of their completion.

Section 3. MSFC organized activities are defined as activities planned by the chapter officers.

Article V: Risk Management
Section 1. The MSFC president shall assume the role of risk manager to ensure all participants are in a safe environment during MSFC organized activities. If an event is schedule in which there is any threat, perceived or anticipated, of non-peaceful opposition, the Kirksville Police Department, and other necessary law enforcement or public safety agencies will be notified prior to the event. The appropriate contact numbers to both MSFC officers as well as faculty advisors...
will be provided to them. MSFC always strives for peaceful and thoughtful discussion of issues, and will proactively maintain an environment for that.

Section 2. The MSFC national organization and local chapter shall not be responsible for any personal or property injuries incurred by those participating in MSFC organized activities. Use of personal property in organization activities shall be strictly voluntary and the sole responsibility of the owner. The chapter shall not assume liability for personal property used in conjunction with organization activities, nor from any damages resulting from said use.

Section 3. The possession and/or consumption of alcoholic beverages during any organizational event, or in any situation sponsored or endorsed by chapter, must be in compliance with any and all applicable laws and policies, and regulations on the state, city, county, and university. The unlawful possession, sale and/or use of any illegal drugs or controlled substances at any event sponsored by the organization, or at any event that an observer would associate with the organization, is strictly prohibited. The chapter shall not use or condone the use of alcoholic beverages as part of their membership recruitment programs. A violation of this policy shall be deemed a violation of the membership policies of this MSFC chapter.

9/9/07 Rev. 001
9/15/09 Rev. 002