



Look beyond grade point averages.

INSTRUCTIONS FOR OBTAINING YOUR BACKGROUND CHECK FOR A CLINICAL EDUCATION PROGRAM

A.T. Still University - MAIN

Background checks are required on incoming students to insure the safety of the patients treated by students in the clinical education program. You are required to order your background check in sufficient time for it to be reviewed by the program coordinator or associated hospital prior to starting your clinical rotation. A background check typically takes 3-5 normal business days to complete. The background checks are conducted by PreCheck, Inc., a firm specializing in background checks for healthcare workers. Your order must be placed online through StudentCheck.

To get started go to [MyStudentCheck](#), select your program from the drop down menu and select **Background Check**. You will need to select a package based on your residential history for the last 7 years.

If you previously created a StudentCheck profile as of November 2017, please login with your username and password. If you have not created a profile, please create an account.

Select package **“BG Check for Int’l Residential History - Grp A”** for residential history in the following locations:

American Samoa	British Virgin Islands	Guam	Mexico	Scotland
Anguilla	Canada	Guadeloupe	New Zealand	St. Kitts Nevis Anguilla
Aruba	Cayman Islands	Guernsey	Northern Ireland	St. Vincent & Grenadine
Australia	Dominica	Ireland	N. Mariana Islands	Trinidad & Tobago
Bahamas	Dominican Republic	Isle of Man	Philippines	Turk & Caicos
Barbados	England	Jamaica	St. Lucia	Virgin Islands (US)
Bermuda	Grenada	Martinique	St. Martin	Wales

Select package **“BG Check for Int’l Residential History - Grp B”** for residential history in the following locations:

Andorra	Ecuador	India	Nauru	Suriname
Argentina	El Salvador	Indonesia	Netherlands	Sweden
Austria	Federated States of Micronesia	Israel	Nicaragua	Switzerland
Belgium	Fiji	Italy	Nigeria	Taiwan
Belize	Finland	Japan	Norway	Thailand
Bolivia	France	Kenya	Palau	Tonga
Botswana	French Polynesia	Kiribati	Papua New Guinea	Tuvalu
Brazil	Germany	Korea	Paraguay	Uruguay
Brunei Darussalam	Greece	Liechtenstein	Peru	Vanuatu
Cape Verde	Greenland	Lithuania	Poland	Vatican City
Chile	Guatemala	Luxembourg	Portugal	Venezuela
Columbia	Guyana	Macau	Samoa	Zimbabwe
Cook Islands	Haiti	Malaysia	Singapore	
Costa Rica	Honduras	Malta	Solomon Islands	
Cyprus	Hong Kong	Micronesia	South Africa	
Denmark	Iceland	Myanmar	Spain	

U.S. residents select package **“Background Check for U.S. Residents Only - Group C”**.

Residential history in Ghana, select package **“BG Check for Int’l Residential History - Grp D – Ghana”**.

Residential history in Cambodia, select package **“BG Check for Int’l Residential History - Grp E – Cambodia”**.

If you have international residential history in the last 7 years in foreign countries outside of those listed above please contact PreCheck at StudentCheck@PreCheck.com.

If you are providing international residential history type in the name in the Country field. Complete all required fields as prompted and continue to enter your payment information. For your records, you will be provided a receipt and confirmation page of the background check ordered through PreCheck, Inc.

BG Check for Int'l Residential History – Grp A **\$98.50**

BG Check for Int'l Residential History – Grp B **\$144.50**

Background Check for U.S. Residents Only – Group C \$49.50* **applicable taxes*
will be applied for residents of Texas and New Mexico.

BG Check for Int'l Residential History – Grp D - Ghana **\$218.50**

BG Check for Int'l Residential History – Grp E – Cambodia **\$184.50**

PreCheck will not use your information for any other purposes other than the services ordered. Your credit will not be investigated, and your name will not be given out to any businesses.

FREQUENTLY ASKED QUESTIONS:

1. **Does PreCheck need every street address where I have lived over the past 7 years?** No, just the city and state.
2. **I selected the wrong school, program, or need to correct some other information entered, what do I do?** Please email StudentCheck@PreCheck.com, with the details.
3. **How long does the background check take to complete?** Most reports are completed within 3-5 business weekdays. Those with international searches can sometimes take longer.
4. **Do I get a copy of the background report?** Yes, log into your StudentCheck profile at www.mystudentcheck.com and click on “Check Status” under Orders, enter your SSN and DOB. If your report is complete, you may click on the application number to download and print a copy.
5. **I have been advised that I am being denied entry into the program because of information on my report and that I should contact PreCheck. Where should I call?** Call PreCheck’s Adverse Action hotline at 800-2031654. Adverse Action is the procedure established by the Fair Credit Reporting Act that allows you to see the report and to dispute anything reported.

If you need further assistance, please contact PreCheck at StudentCheck@PreCheck.com.