

**Policy Name:** Academic Warning and Probation

**Policy Adoption Date:** 9/2013

**Policy Number:** 001

**Purpose:** The purpose of Academic Warning and Probation is to alert the student, faculty and administration that the student is experiencing difficulty in navigating and/or successfully completing the MOSDOH DMD program. Once students are identified through Academic Warning or Probation, administration will give special consideration to direct the student to counseling, tutorial assistance, special scheduling, or other activities that might help the student resolve academic or professionalism deficiencies.

**Scope:** A student will be given an **Academic Warning** if he/she has demonstrated unacceptable academic performance or unprofessional behavior, which includes but is not limited to one of the following infractions:

- Failure of a course
- Failure of Part I or Part II of the JCNDE National Board Dental Examinations on the first attempt
- Accrual of 2 MOSDOH Professionalism Forms

The Academic Warning will note that continued poor academic performance or unprofessional behavior may lead to Academic Probation or dismissal from the MOSDOH DMD program.

A student will be placed on **Academic Probation** for reasons to include but not limited to:

- Failure of two courses
- Failure to successfully remediate any course
- Failure of Part I or Part II of the JCNDE National Board Dental Examinations on the second or subsequent attempt
- Accrual of 3 or more MOSDOH Professionalism Forms
- Failure to comply with the University Code of Academic Conduct
- Failure to comply with University Behavioral Standards
- Two or more of the above stated Academic Warning infractions

**Guidelines:** Students currently on Probation or who are put on Probation may not:

- serve as an officer in any ATSU or MOSDOH organization, or as an ambassador participate in ATSU- or MOSDOH-related extracurricular activities (e.g., outreach/humanitarian trips; internships or externships of any kind, including research

externships)

- attend conferences/events supported by ATSU or MOSDOH without explicit permission from the Associate Dean for Education and Assessment
- be excused from curricular activities for professional development representing ATSU or MOSDOH
- represent ATSU or MOSDOH at related conference/events
- participate in additional ICSP rotations in the D4 year, beyond those normally scheduled
- be considered to be in good standing within the School or University
- officially be promoted to the next year of the MOSDOH DMD program

These guidelines are employed to assist the student in concentrating on improvement in his or her academic progress or in remediating unprofessional behavior. As determined by the Academic Progress Committee, once the deficiencies have been corrected by the student, the probationary status will be removed. For example, students on Probation who:

- pass NBDE Part I or NDBE Part II as applicable
- successfully pass remediation of courses or the retake of a course
- have not acquired additional behavioral/professionalism issues (in the form of substantiated complaints to administration, or MOSDOH Professionalism forms) will be considered by the APC to have the probationary status removed.

*Students remaining on Probation for a total of 6 consecutive months will be considered for dismissal from the MOSDOH DMD program.*

**Responsibilities:**

- Students are informed in writing of Academic Warning or Probation by the Director of Academic Services and Support.
- Decisions regarding Probation are made by the Academic Progress Committee and communicated to the student by the Director of Academic Services and Support.
- Actions of Probation are communicated to the Office of the Registrar by the Director of Academic Services and Support.
- Students may be required to meet with the Academic Progress Committee to discuss their probationary status.
- Students have the option to request a meeting with the Academic Progress Committee to discuss their probationary status.

**Approval Signature:**



**Date:**

