

**Memorandum of Understanding
for Hazardous Waste
between
A.T. Still University of Health Sciences
and
Kirksville Fire Department
and
Kirksville Police Department**

This Memorandum of Understanding (hereinafter "Agreement") is made and entered into this 12th day of January, 2015, by and between A.T. Still University of Health Sciences, a Missouri nonprofit corporation (hereinafter "University"), Kirksville Fire Department (hereinafter "KFD"), and Kirksville Police Department (hereinafter "KPD"), referred to herein individually as "Party" or collectively as "Parties."

WHEREAS, the University is a health sciences institution located in Kirksville, Missouri;

WHEREAS, KFD provides fire and emergency services to the City of Kirksville;

WHEREAS, KPD protects the lives and property of citizens in the City of Kirksville;

WHEREAS, the University is within the service area of KFD and KPD;

WHEREAS, the Parties acknowledge that KFD and KPD can better respond to incidents of hazardous waste exposure by knowing in advance what hazardous waste materials are present on the University campus; and

WHEREAS, the Parties desire to enter into this Agreement to comply with 40 CFR 265.37, to educate the Parties on hazardous waste produced by the University, and to set out the roles and responsibilities of the Parties should a University employee, student, or visitor be exposed to hazardous waste.

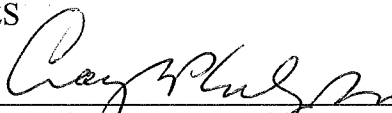
NOW, THEREFORE, in consideration of the mutual promises and conditions herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is understood and agreed by the Parties, as follows:

The Parties of this Agreement understand and agree to the following:

1. The University has and will maintain an Emergency Operations Plan and a Hazard Communication Plan that will dictate appropriate on-site responses to hazardous waste exposure.
2. In the event of a hazardous waste and/or chemical spill, University lab personnel will safely attempt to contain and neutralize the spill whenever possible.

3. In the event of a hazardous waste and/or chemical spill, University lab personnel will immediately notify the ATSU Biohazard Committee Chair/Radiation Safety Officer and Emergency Coordinator.
4. If the hazardous waste and/or chemical spill cannot be safely contained or neutralized by University lab personnel, the University will immediately call KFD. Once KFD is on the scene, KFD is the sole entity in charge until it deems the area safe.
5. University Security will secure the immediate area at that time.
6. The University Biohazard Committee Chair/Radiation Safety Officer or Emergency Coordinator or their designees will meet KFD upon arrival with all pertinent Material Safety Data Sheets and other data about the situation.
7. All necessary decontamination of personnel will be provided by KFD, based on the chemicals involved, materials contaminated, and the extent of the contamination. If necessary, special decontamination equipment and supplies will be purchased with University funding.
8. KFD and KPD have been supplied a map of the University to familiarize them with the layout of University facilities.
9. Hazardous waste at the University is mainly generated in:
 - A. Cousts Building (Formaldehyde 5% mixture and Phenol 3.3% mixture – these percentages are based on new in-the-barrel percentages but are actually diluted by at least 50%);
 - B. Timken Burnett Research (TBR) building and Still Building (small quantities of Phenol, and non-reportable quantities of Solvents and Xylene);
 - C. ATSU Print Center in the Annex Building (non-reportable quantities of Solvents).
10. As of the date of this Agreement, the University acknowledges under Title 40 CFR Chapter 1 Subpart J Part 355 Subpart B 355.10-355.16 that the University does not possess any extremely hazardous substances (EHS) in amount equal to or greater than its threshold planning quantity (TPQ).

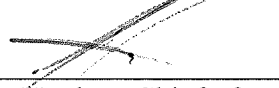
A.T. STILL UNIVERSITY OF HEALTH
SCIENCES

By: 
Craig M. Phelps, DO, President

KIRKSVILLE FIRE DEPARTMENT

By: 
Tom Collins, Fire Chief

KIRKSVILLE POLICE DEPARTMENT

By: 
Jim Hughes, Chief of Police