

2018-19 FAFSA Verification

Each year, applications for federal student aid are selected for verification by the Central Processing System (CPS) in order to confirm the accuracy of the data listed on the Free Application for Federal Student Aid (FAFSA). All applications selected will be verified for students receiving need-based funding (Federal Work-Study), who are in certain verification classifications, or for whom professional judgment is performed.

If verification is required and you used the IRS Data Retrieval Tool when you completed your FAFSA electronically (and you have not amended your tax return), you will not need to request a 2016 tax return transcript. (You may go to www.fafsa.gov and choose to use the IRS Data Retrieval Tool even if you didn't use it on your initial FAFSA.) If you are unable or choose not to use the IRS Data Retrieval Tool, you must request a 2016 IRS tax return transcript and send it to our office.

Until verification is complete, you cannot receive any federal need-based aid (Federal Work-Study). If the required documentation is not received prior to the end of your academic year, you will not be able to receive federal need-based student aid for the 2018-19 year.

After your application has been verified, ATSU will process any necessary corrections based upon the documentation received. The award process will then proceed, and you will receive an email containing information and instructions for accessing your electronic award letter. In the event a correction must be made as a result of the verification, you will receive notification from CPS of the change to your Student Aid Report. You will also receive notice via email from Enrollment Services within 10 business days if your financial aid award offer must be changed.

Enrollment Services does have a referral policy, as required by the federal government, in the event of an actual or suspected case of fraud or abuse. Students who willfully submit fraudulent information will be investigated, and all cases must be reported to the proper authorities. Fraudulent situations will be reported to the hotline of the Department of Education's Inspector General.

If you have any questions regarding the verification process, please feel free to call us at 866.626.2878, ext. 2019, or email us at enrollmentservices@atsu.edu. Thank you for your assistance!

Continue to page 3 for 2017-18 FASFA Verification information.

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