



# SECURITY & FIRE

## Annual Report 2011

ATSU Mesa, Arizona Campus

A.T. STILL UNIVERSITY | ATSU

### Emergency contact numbers

Police . . . . .	.911
Fire . . . . .	.911
Ambulance . . . . .	.911
Campus phone dial . . . . .	.911
<b>Security</b> from campus phone dial . . . . .	*7
<b>Security</b> from non-campus phone dial . . . . .	.602.721.3247
<b>Switchboard dispatch</b> on-campus dial . . . . .	0
<b>Switchboard dispatch</b> off-campus dial . . . . .	.480.219.6001

# A.T. Still University, Mesa, Arizona Campus Annual Security and Fire Report

## Introduction

The Annual Security Report is prepared to meet the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act is a federal law that requires colleges and universities to disclose certain timely and annual information about crime and security policies.

A.T. Still University (ATSU) is committed to providing a safe campus for students, faculty, staff, and visitors. Safety is a shared responsibility within our campus community, and we rely on every community member to contribute by reporting crime and suspicious activities in a timely manner. One of the best protections against campus crime is an aware, informed, and alert campus whose members practice safety on a daily basis. This information is provided to you in an effort to help support a safe campus for our community members.

## Data collection/publication of the Clery Report

The Clery Act requires an annual report to be prepared that includes crimes, arrests, and student disciplinary data. Members of the campus community are emailed directly about the availability of this report. Prospective students are made aware of this report during the selection process. Prospective employees are provided this information through the orientation process. Additionally, the report is available on the ATSU emergency notification website at <https://sites.google.com/a/atsu.edu/atsu-mesa-emergency-notification/?AuthEventSource=SSO>.

## Security

ATSU's Mesa, Ariz., campus employs a security supervisor who reports to the director of facilities/plant operations. Security's responsibilities are to enforce rules and regulations established through policies and procedures adopted by ATSU to ensure campus safety and security. Security is composed of unarmed, uniformed security officers equipped with security phones capable of contacting the Mesa Police Department, Mesa Fire Department, and other emergency personnel. Security conducts foot and vehicular patrol of the campus 24 hours a day, 365 days a year, providing both emergency and non-emergency assistance to students, faculty, staff, and visitors. ATSU has a Memorandum of Understanding with the Mesa Police Department regarding ATSU's Missing Student Policy and the investigation of all reported crimes on campus.

## Crime Prevention

Throughout the year, Security uses an incident reporting system of all crimes on campus. The cooperation and involvement of students and employees are vital to the success of a campus security program. No security system is perfect, and no campus is 100 percent safe. Everyone must assume responsibility for their own personal safety. Be smart about your behavior on campus and take some basic common sense precautions to minimize your risks:

- Never leave personal belongings in study rooms, classrooms, or

other public areas.

- Cars should be locked and parked in well-lit areas with valuables placed in the trunk.
- Whether driving or walking, use well-trafficked routes and avoid dark shortcuts at night.
- Never walk alone at night—this goes for both women and men. Walk with a friend, colleague, or roommate. If no one is available, contact Security and arrange for an escort.
- Program campus emergency numbers into your phone, and remember the emergency numbers for the campus and surrounding area.
- All unusual incidents or suspicious individuals should be reported to Security.

## Campus facilities and Grounds

Campus buildings and grounds are maintained by university maintenance personnel throughout the year with a concern for safety and security. The campus is well lit. Improvements to lighting and necessary repairs to parking lots, buildings, and sidewalks are ongoing. Security personnel unlock and lock buildings daily at regularly scheduled times and are checked throughout the 24-hour period. Areas are unlocked at other times for meetings and events only after receipt of a written request by an authorized person. When security officers patrol ATSU facilities during locked or unlocked hours and find persons not authorized to be present, the individuals will be notified to leave or must obtain appropriate authorization for the officer on duty. Security expects to be notified when there is an unknown or suspicious person in an area. Only authorized personnel are allowed to enter locked facilities. Authorized personnel entering a building after hours must notify the security officer of his/her presence and location in the building.

## On-campus student housing

ATSU's Mesa, Ariz., campus does not offer student housing at this time.

## Missing students who reside in off-campus housing

A student may be considered missing under a variety of circumstances. These circumstances may include, but are not limited to, the student being overdue in reaching a specific location, on- or off-campus, past their expected arrival time; concerns for safety based on prior knowledge of mental or physical health issues or other extenuating life circumstances; and/or additional factors that lead university staff to believe that the student is missing, and a check of his/her residence supports that determination. ATSU's Mesa, Ariz., campus does not require a 24-hour waiting period to consider a student missing and will initiate investigations through collaboration with Student Affairs and Security, if circumstances indicate the likelihood that someone is missing. This policy and coinciding protocols are guided by the Higher Education

Opportunity Act, 20 U.S.C.S. § 1092; 42 U.S.C.S. §5579.

Students are encouraged to submit and update their emergency contact information via the portal's (my.ATSU.edu) student information system (CampusVue). This database is accessible by Student Affairs personnel and select staff members within each academic program. It is the responsibility of the student to ensure that the contact information is up-to-date and accurate. If the student declines to give a confidential emergency contact, local law enforcement will still be notified when the student is deemed missing. The parents or guardian of missing students under the age of 18 or who are not emancipated will be notified.

To report a missing student, contact Student Affairs at 480.245.6267 or 480.219.6126 after hours/weekends; call the assistant vice president-student affairs at 480.415.6025; Security at 602.721.3247; or the ATSU Switchboard at 480.219.6001 (off-campus phone) or by dialing 0 (on-campus phone) and have Security paged.

### **Annual Fire Safety Report for on-campus student housing**

There is no student housing at ATSU's Mesa, Ariz., campus at this time. University facilities are equipped with a fire alarm system that is monitored by a fire alarm panel and is monitored by RCI Systems Inc. There are fire extinguishers strategically located in all facilities on campus for immediate access.

### **Emergency response and evacuation procedures**

ATSU has developed an Emergency Operations Plan that provides the basic structure and guidelines to cope with campus emergencies. The Emergency Preparedness Committee is responsible for developing, maintaining, and testing the plan on annually. Records of all drills/testing are kept with Security and may be reviewed when requested. To request to review the drill /testing records, call 480.219.6000.

ATSU has also developed a Critical Response Team to respond to all campus emergencies. The vice president of operations, director of facilities, and security officer on duty initiates the notification of the Campus Emergency Response Team. In the event of a campus emergency, an alert will be given upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff.

Evacuation routes are posted throughout all campus buildings. Emergency procedures are included in Emergency Procedures pamphlets that are located throughout campus and distributed to students and staff once a year. Additionally, all emergency procedures can be accessed at <https://sites.google.com/a/atsu.edu/atsu-mesa-emergency-notification/?AuthEventSource=SSO>.

### **Timely warning procedures**

Security will conduct a Campus Emergency Alert to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff. Timely Warning Alerts provide details of the crime, description of the suspect (if known), date and time the bulletin was released, information on whom to contact about the investigation, crime

prevention tips (if necessary), and other relevant and important information. Alerts will be immediately distributed campus wide, through the warning plans, procedures, and alerts using a multi-level approach with various tools and technologies (text message, email) available and appropriate for the situation. Anyone with information that warrants a timely warning should report the circumstances to Security at \*7. If no one is available, dial 0 from an on-campus phone.

In relation to the Clery Act, the following criteria will be addressed to determine if a Timely Warning/Crime Alert is to be issued:

1. Has the incident been reported to Security or the local police agency?
2. Has the crime or incident been identified as a Clery Act crime?
3. Is the crime or incident considered to represent a serious or continuing threat to students, faculty, staff, or visitors?

Determining whether to issue a Timely Warning/Crime Alert for non-Clery Act crimes are evaluated on a case-by-case basis, taking into account the frequency of offense, likelihood for additional occurrence, continuing danger to the university community, and risk of compromising law enforcement efforts to resolve the case in a timely manner.

Timely Warning/Crime Alerts by email shall contain in the subject line the phrase "Crime Alert." The body of the notification will include, but is not limited to:

1. A short description of the crime or incident
2. Time and date
3. Location
4. Reported offense
5. Weapon used (if any)
6. Suspect vehicle (if any)
7. Method of operation used to facilitate the crime
8. Personal safety information and /or crime prevention tips

The notification posted on the ATSU Emergency Notification website will include any suspect information that is not included in the campus email alert.

### **Alcohol/drug policies**

ATSU's Mesa, Ariz., campus actively supports a drug- and alcohol-free campus/workplace. ATSU policy #90-324 "Drug-free and alcohol-free workplace," ATSU policy #95-101 "Alcohol beverage consumption in ATSU facilities," and the ATSU University Handbook are publications related to drug and alcohol control. A complete list of drug and alcohol abuse counseling and treatments is available at:

- Arizona Department of Health Services, Division of Alcohol and Drug Abuse: <http://azdhs.gov/index.htm> (Click on "substance addiction.")

- Center for Substance Abuse Treatment: [www.samhsa.gov/treatment/index.aspx](http://www.samhsa.gov/treatment/index.aspx) or 800.662.HELP
- Alcoholics Anonymous: [www.alcoholics-anonymous.org](http://www.alcoholics-anonymous.org)
- Narcotics Anonymous: [www.na.org](http://www.na.org)

### Sexual misconduct

ATSU does not tolerate on-campus, or among members, sexual misconduct in any form. The definition of “sexual misconduct” is any sexual act directed against another person, forcibly or not forcibly, against the person’s will where the victim is incapable of giving consent. If a sex offense occurs, victims should seek immediate assistance. The offense should be reported to proper authorities (Security, Student Affairs, Human Resources, Police, etc). Students are encouraged to notify the Student Affairs counselor on campus at 480.219.6170, which can provide assistance in contacting local authorities and in seeking counseling. Confidentiality is maintained for ATSU counseling services.

In the event that on-campus disciplinary action is required, both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both the accuser and the accused shall be informed of the outcome of any institutional disciplinary proceeding alleging a sex offense.

### Reporting of crimes

Inappropriate activities occurring on campus, including those later determined to be criminal in nature, shall be reported to Security in the quickest and most direct means possible. To report a crime, dial 0 (on-campus phone). Dial 602.721.3247 (off-campus) to contact ATSU Security. Security officers do not have the authority to arrest, but will request assistance from the Mesa Police Department as deemed appropriate. If the situation warrants immediate assistance, individuals are encouraged to dial 911 (off-campus) or 3-911 (on-campus).

ATSU does not have any policies or procedures for confidential crime reporting. ATSU’s Mesa, Ariz., campus is in compliance with the Clery Act and posts its reportable crime statistics for the public to access at [www.ope.ed.gov/security](http://www.ope.ed.gov/security). Click on the state of Arizona and type in “Mesa” to retrieve crime statistics for ATSU’s Mesa campus. A daily crime log for the Mesa campus is located in the security office and may be reviewed when requested by calling 602.721.3247. Information regarding registered sexual offenders enrolled or employed by ATSU’s Mesa, Ariz., campus is kept at the Maricopa County Sheriff’s Office; a search can be conducted for sex offenders on the Arizona Department of Safety website at [www.azdps.gov/Services/Sex\\_Offender](http://www.azdps.gov/Services/Sex_Offender).

	On Campus			Non-Campus Buildings			Public Property		
	Total On Campus			Off Campus Property Associated with ATSU			Streets & Sidewalks Adjacent to ATSU Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Forcible sex offenses	0	0	0	0	0	0	0	0	0
Non forcible sex offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	6	0	0	1	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Liquor law arrests	0	0	0	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0	0	0	0
Drug law arrests	0	0	0	0	0	0	0	0	0
Drug law violations	0	0	0	0	0	0	0	0	0
Illegal weapons possession arrests	0	0	0	0	0	0	0	0	0
Illegal weapons possession violations	0	0	0	0	0	0	0	0	0
No Hate Crimes were reported for the above crimes.									
<b>Hate Crimes</b>									
Larceny Theft	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0

### Emergency contact numbers

- ATSU Security 602.721.3247
- Switchboard/dispatch (on-campus) 0 or 602.219.6001  
Ask operator for ATSU Security
- Police dispatch (on-campus) 3.911 or 911 (off-campus)