

**Masters of Health Education (M.H.Ed.)
Capstone Project – HEd 805**

The capstone project within the School of Health Management’s M.H.Ed. program is designed to provide the student with an electronic portfolio of their work and includes an Onsite Residency. This portion of the capstone project requires the student to come to our Kirksville Campus for four days. Students are expected to arrive Wednesday the formal program of study starting on Thursday morning.

The week’s learning activities are outlined below:

<p>Thursday 9:00 a.m. – 5:00 p.m. Track One -- Educational Administration</p> <ul style="list-style-type: none"> ❖ Budget Preparation and Review ❖ Governance ❖ Strategic Planning in Higher Education ❖ S.W.O.T Analysis ❖ Human Resources ❖ Institutional Advancement ❖ Mission Statement Development ❖ Compassion, Professionalism, and Integrity in Leadership 	<p>Saturday 9:00 a.m. – 5:00 p.m. Track Three – Presentation Management</p> <ul style="list-style-type: none"> ❖ Management Techniques ❖ Projects ❖ Time ❖ Expectations ❖ Facilitating Meetings ❖ Action Plan Development ❖ Additional Recourses for Instruction 	
<p>Friday 9:00 a.m. – 5:00 p.m. Track Two -- Faculty Development</p> <ul style="list-style-type: none"> ❖ Adjunct and Resident Faculty Management ❖ Professional Development Programming ❖ Promotion ❖ Tenure ❖ Scholarship (Research, Teaching, and Service) ❖ Portfolio Management 	<p>Each evening from 6:30 – 9:00 p.m. These presentations are scheduled for Sunday. Faculty and staff are available to aid students in the final preparation of their capstone projects. Learning activities for these days are learner directed and centered with students determining how the available time should be used.</p> <ul style="list-style-type: none"> ❖ Suggested activities include: <ul style="list-style-type: none"> ○ Presentation Rehearsal ○ Faculty and Staff formative feedback ○ Integration of feedback as required ○ Review of final presentations 	
<p>Sunday 9:00 a.m. – 3:00 p.m.</p> <p>Students are scheduled to present their capstone projects to their peers, faculty, and staff. There are five potential components to this presentation:</p>		
	<ul style="list-style-type: none"> ❖ Initial presentation ❖ Feedback from audience ❖ Integration of the feedback if required to complete the project ❖ The Chairperson of the M.H.Ed. program will make the decision if the student will be scheduled for a second presentation. ❖ Second presentation if required ❖ Exit interview with the Dean SHM, Chairperson of the M.H.Ed. program, and financial aid personnel 	

