



# 2006 AISES INTERNSHIP APPLICATION

## Section I. APPLICANT INFORMATION *Please type or print clearly.*

Name: \_\_\_\_\_  
*Last First MI*

AISES ID: \_\_\_\_\_ Gender:  Male  Female  
*Birth Month-Birth Day-Last 4 SSN-Gender-AISES Animal*

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Tribal Affiliation (if applicable): \_\_\_\_\_

Soc. Sec. No.: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ I am (check one):  A United States citizen  
 A permanent resident of the United States  
 Not a U.S. citizen, nor a permanent U.S. resident

**MAILING INFORMATION** Please indicate where you would like your hardcopy mail sent:  
*\*NOTE: You are responsible for keeping AISES informed of your current address.*

Mailing Address: \_\_\_\_\_  
*Number Street Apt. #*

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_  
*\*NOTE: AISES will provide you with program information, updates and reminders via email. Please make sure that you regularly maintain this email account.*

## Section II. EDUCATION INFORMATION

Current College/University Attending	Previous School Attended
Name: _____ City, State: _____	Name: _____ City, State: _____
Degree: AA AAS BA BS MA MS PhD Other	Degree: AA AAS BA BS MA MS PhD Other
Major: _____ Minor: _____	Major: _____ Minor: _____
Cumulative GPA (on 4.0 scale): _____ Expected Graduation Date: _____ <i>MM/YY</i>	Cumulative GPA (on 4.0 scale): _____ Graduation Date: _____ <i>MM/YY</i>
As of June 2006, I will be a (circle one): Sophomore Junior Senior Grad. Student	

**Desired Placement (check all that apply): I wish to be considered for a placement at:**  
 State Department       Department of Veterans Affairs       National Science Foundation  
 Central Intelligence Agency       NASA-Goddard Space Flight Center  
 Commerce Department       NASA-Exploration Systems Mission Directorate  
 Bonneville Power Administration       Centers for Disease Control and Prevention



**Section III. SKILLS AND ABILITIES**

List your computer programming, software application, and technical skills here. Also include laboratory techniques, research skills, etc.

---

---

---

---

---

**Section IV. ACCOMPLISHMENTS**

Fill out this section completely. Please print clearly or type. Attach additional sheets if necessary.

1. With which agency(ies) are you interested in working and why?
2. How did you learn about the AISES Internship Program?
3. Have you participated in an internship before? If yes, for what organization did you work?
4. List awards, honors, or scholarships you have received.
5. Describe your involvement with any previous or current community service, school-related, employment, or extracurricular activities.
6. List any significant skills or accomplishments that may be relevant to your internship placement.
7. What are your professional aspirations?

**Section V. ESSAY**

Attach your essay to this application. The essay should be 500 words or less, typed and double spaced. Your essay should address the following:

- What are your reasons for participating in the AISES internship program? How does this work opportunity relate to your academic and career goals?
- What makes you a strong candidate for this program?
- What do you hope to learn and gain as a result of this work experience?
- Describe your leadership skills and experience.



# 2006 AISES INTERNSHIP APPLICATION – page 3

## Section VI. AISES Survey

How long have you been an AISES member?  0–2 years  2–4 years  4–6 years  
 6– 10 years  10+ years

How did you learn about AISES?  Internet  AISES website  Radio  Newspaper  
 School Resource Center  Other: \_\_\_\_\_  
 Relative  Friend  Teacher

If you selected Relative, Friend, or Teacher, are they an AISES member?  
 Yes  No

Does the school you will be attending during the 2006-07 academic year have an AISES Chapter?  
 Yes  No  I Don't Know

If you marked “yes,” and are a currently attending that school, are you a member of that chapter?  Yes  No

Have you ever participated in any of the following AISES programs or activities? Check all that apply.

- Leadership Conference  Scholarship Recipient
- National Conference  AISES Intern
- National American Indian Science & Engineering Fair (NAISEF)  Student Representative
- Regional Conference

## Section VII. ACKNOWLEDGEMENT

I hereby certify that the information provided in this application is to the best of my knowledge true and correct. I have not knowingly withheld any facts or circumstances that could otherwise jeopardize consideration of this application.

I understand that all information, including transcripts supplied in support of this application, will be transmitted to agencies outside of AISES including federal agencies and their personnel offices. All information provided herein may be verified.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The AISES Internship Program provides qualified AISES college students with internship opportunities to explore potential federal service careers within various agencies. The internship is a student learning work experience to gain knowledge and understanding of federal agencies and their operations. **An internship should not be viewed as summer employment with expectations of earnings.** AISES interns are not employees of the agencies with which they intern, nor employees of AISES.

### Eligibility Checklist:

*Applicants must meet the following criteria:*

- Have a cumulative GPA of 3.0 (on a 4.0 scale). (Students applying for the Bonneville Power Administration Internship must have a 2.5 cumulative GPA (on a 4.0 scale).)
- Be enrolled and pursuing a degree in a college or university on a full-time basis.
- Be a college/university sophomore, junior, senior or graduate student at the time the internship begins. (State Department Intern applicants must have earned at least 60 semester hours prior to their internship.)
- Be a U.S. citizen or, in some cases, a permanent U.S. resident..
- AISES member (strongly encouraged).

*Interns should not undertake this commitment if it creates undue hardship or if their personal or financial obligations prevent them from participating ten consecutive weeks.*

### Application Checklist:

Applications **must** include:

- Completed and signed Internship Application
- Essay
- 2 letters of recommendation
- Most recent official college transcript(s)
- Professional resume

## Provisions

*Interns are provided with the following (non-negotiable):*

- Round-trip airfare [or mileage] to and from internship site
- Weekly stipend
- Temporary housing
- Local transportation allowance

*Please note that lodging is for the intern only. Family and friends cannot be accommodated, as each intern will be assigned another intern as a roommate.*

## Internship Conditions

*To be eligible for the Internship program, interns must:*

- Complete the entire ten weeks of full-time work in the assigned office.
- Work exclusively for the agency assigned.
- Provide a comprehensive assessment of the program upon its completion.
- Agree to and abide by the policies set forth by AISES.
- Agree to and abide by the AISES Code of Conduct.

## APPLICATIONS MUST BE POSTMARKED BY:

**U.S. State Department/Central Intelligence Agency Deadline: OCTOBER 15, 2005**

**Deadline for all other agencies: FEBRUARY 15, 2006**

### For further information, contact:

AISES Higher Education Programs  
Attn: Internship Coordinator  
(505) 765-1052

### Mail completed application and supporting materials to:

Regular U.S. Mail:  
AISES  
Attn: Internship Coordinator  
P.O. Box 9828  
Albuquerque, NM 87119

Priority/FedEx:  
AISES  
Attn: Internship Coordinator  
2305 Renard SE, Suite 200  
Albuquerque, NM 87106



**American Indian Science & Engineering Society**  
**P.O. Box 9828**  
**Albuquerque NM 87119**