

**CRITERIA FOR GUEST HOODERS AT GRADUATION**

**Requests must be submitted no later than 30 days before the date of graduation.  
Late requests will not be accepted.**

Individuals meeting the following criteria may apply to be a guest hooder during graduation:

- Graduate’s family member or colleague with a terminal degree (*i.e.* DMD, DDS, DO, MD, Ph.D., Ed.D. Au.D. D.P.T., etc. or equivalent of the degree being conferred); or
- Current or former ATSU Board member **and** relative of a graduate; or
- Invitation by ATSU President.

**Graduate’s Information:**

Name: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Guest Hooder’s Information:**

Name: \_\_\_\_\_

Degree\*: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Graduate: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

*\*Please submit a photo copy of appropriate diploma.*

*All requests are subject to final approval by the office of the President.*

**Return this form to the Office of Student Services along with a copy of the appropriate diploma. The graduate will receive a confirmation of this request.**

ATSU Student Services  
5850 E. Still Circle, Mesa, AZ 85206  
Fax: 480-219-6188

Guest hooders are required to dress professionally and sit in the reserved guest hooder seating section located in the row behind the graduates. Guest hooders do not participate in the opening processional with the graduates.

Questions concerning guest hooders should be directed to Student Services at 480-219-6028 or via email at [AzStudentServices@atsu.edu](mailto:AzStudentServices@atsu.edu)

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**Office Use only:**

Dean/Department Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Student Service Verification of Degree/Status: \_\_\_\_\_

Approved/Revised 1/30/08