

ELECTRONIC (PDF) DIPLOMA REQUEST FORM

Individuals that graduated from ATSU prior to September 1, 2023 and within the past 10 years, may order an electronic PDF copy, free of charge, for use in the following scenarios:

- Required certified copy of your diploma has been requested
- Licensing body, employer, etc. will accept an electronic copy until the time your official diploma is available

Student name: _____

Program & Grad Year: _____

Phone number: _____

E-mail: _____

Does the copy need to be certified? Yes No

NOTE: Certified copies cannot be faxed or emailed as the raised school seal will not appear.

Email, Address, or Fax (where diploma should be sent):

ATTN (include department or person):

Signature: _____ **Date:** _____

Electronic signatures will only be accepted if the request is received via the graduate's ATSU email address.

Please submit completed form to:
ATSU Enrollment Services
enrollmentservices@atsu.edu